

Patric Saint-Onge CPA inc.  
807 Demers St.  
Chambly (Québec) J3L 1E4  
Tel. : 514-287-2721  
Fax : 514-287-1862

August 12, 2024

**Object: Job Offer for a Senior Canadian Tax Analyst (Full-time) in Old Beloeil**

Patric Saint-Onge CPA Inc. is seeking a full-time Senior Canadian Tax Analyst for our office located at 75 Saint-Jean-Baptiste Street in Old Beloeil.

***Job Description***

As a Senior Tax Analyst in Canadian taxation, the individual will report to the directors.

In tax advisory services, they will be involved in drafting opinions and responding to various tax-related inquiries, as well as contributing to the planning and development of transaction series aimed at diverse objectives.

For tax compliance services, they will be responsible for preparing individual, corporate, and trust income tax returns and other information returns. They will also need to prepare elections, forms and mandatory or preventive disclosures. Depending on their expertise, they may be tasked with the preparation of financial statements, primarily for tax purposes, in collaboration with our internal accountants and those of our clients.

As needed, the selected candidate will participate in various representations before tax authorities regarding audits, objections, and underlying negotiations.

Additionally, they will occasionally communicate with experts in our network to gather their opinions on the tax treatment of international transactions and the application of consumption taxes to certain transactions.

### ***Qualifications***

- Master's degree in taxation or completion of the CPA Order's taxation program (CPA designation is an asset);
- Two (2) years or more of relevant tax experience, in a public accounting firm or in industry;
- Strong knowledge of Microsoft Office Suite (advanced Excel, Word);
- Bilingualism is an asset.

### ***Required Skills and Profile***

- Strong willingness to learn and adaptability;
- Positive attitude and client service-oriented approach;
- Emotional intelligence and ability to work effectively in a team;
- Versatility, rigor, and ability to handle multiple files simultaneously;
- Developed analytical skills, strategic thinking, and business acumen;
- High level of autonomy, professional judgment, and sense of responsibility;
- Excellent communication skills, diplomacy, and discretion.

### ***Workplace***

- Our offices are located on the top floor of one of the most beautiful buildings in Old Beloeil. The space includes seven (7) offices, most of which are glass-enclosed.

### ***Working Conditions***

- Full-time position of 40 hours. You may be asked to work additional hours during statutory periods; however, overtime will entitle you to more time off during the summer;
- Work/life balance;
- Office closed between Christmas and New Year's;
- Diverse clientele and mandates that enhance experience;
- Friendly, relaxed atmosphere and modern work environment;
- Three (3) weeks of vacation per year.

### ***Compensation and Benefits***

- Competitive salary based on relevant experience;
- Professional contribution and insurance paid;
- Paid training.

### ***Company Information***

Since 2002, our firm has leveraged its experience to minimize the tax burden of a high-net-worth clientele, as well as the businesses they operate, will operate, or plan to start. Our strategies are implemented in the context of various transactions, whether daily or sporadic, commercial or personal.

We specialize in the application of tax laws for Quebec SMEs and their executives across multiple tax domains, including:

- Negotiation, structuring, and execution of business purchases or sales;
- Tax assistance in setting up shareholder agreements;
- Business startups;
- Tax and estate planning;
- Drafting of trust deeds, complex wills, and mandates in case of incapacity, in collaboration with our clients' legal advisors;
- Investment in Canada;
- Asset protection;
- Large-scale real estate transactions;
- Wealth management;
- Tax shelters;
- Income trusts;
- Corporate reorganization;
- Tax credits related to scientific research and experimental development.

Additionally, we assist our clients with numerous other issues through our network of suppliers and collaborators in various fields of expertise, including:

- Sales and consumption taxes;
- Legal consequences of a completed or contemplated transaction;
- Business valuation;
- Financial statement certification.

We invite you to visit our website to learn more about our team of passionate tax professionals.

### ***Application Procedure***

All applications received will be treated confidentially. The start date will be mutually agreed upon.

Please contact the undersigned to apply or for any questions regarding the firm or the position.  
We would be pleased to welcome you and support you in your professional development.



Patric Saint-Onge, CPA, LL.M.Tax., TEP  
Chief Executif Officer  
Tél. : 1+514-287-2721  
Dir. : 1+514-312-2868  
Fax : 1+514-287-1862  
Cell : 1+514-817-8950  
Web : [www.saintonge.ca](http://www.saintonge.ca)